

# **Frenchtown Board of Education Meeting Minutes**

June 20, 2017 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular session of the Frenchtown Board of Education was called to order at 6:54 p.m. by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 12, 2017. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn  
Mrs. Jennifer Campbell  
Mrs. Laura Einhorn  
Mr. Chris Guglielmo  
Mrs. Amy Musolino  
Mrs. Teresa Pearson  
Mrs. Kate Nugent

Members Absent: None

Others Present: Daria Wasserbach, Superintendent  
Teresa Barna, Business Administrator/board Secretary

4. **PUBLIC COMMENT** – None

5. **2016/2017 BOARD and DISTRICT GOALS**

### **Frenchtown District Goals (2016- 2017)**

1. Systematically transition from traditional textbooks to electronic books.
2. Re-evaluate and adopt entire job description manual for the district.
3. Research and develop a plan for district wide Personalized Student Learning Plans for all students.

### **Board Goals (2016- 2017)**

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

1. Research options, plan funding, and develop a timeline for a school district strategic plan.
2. Review and adopt all policies after New Jersey School Boards Association review.
3. Successfully negotiate a contract with the FEA.

## 6. **BOARD RETREAT**

- A. Superintendent Evaluation
- B. Board Self-Evaluation – Board agrees that the 2016-2017 Goals have been met.
- C. 17/18 Goal Setting
  - ❖ Strategic Plan
  - ❖ Create a positive and welcoming environment, Formal teacher orientation, Teacher Spotlight
  - ❖ Assessing the needs to Bronze Certification for NJ Sustainability

### **Frenchtown District Goals (2017- 2018)**

1. Implement a Personalized Student Learning Plan for students in grades 6 thru 8 that will help to create a seamless transition to the high school.
2. Implement additional methods to show appreciation for staff and to welcome incoming staff members.
3. Engage in Strategic Planning Process.

### **Board Goals (2017- 2018)**

1. Create a long range strategic plan with input from all stakeholders.
2. Support the implementation of Personalized Student Learning Plans.
3. Research and develop a plan for district sustainability/Green Certification.

## 7. **PRESENTATIONS AND RECOGNITIONS** - None

## 8. **BOARD SECRETARY REPORT**

### Informational Items

- Board Meeting Schedule

✓ August 22, 2017 – Action Meeting

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

- ✓ September 26, 2017 – Action Meeting
- School Board Candidate Kits Available
  - ✓ 3 – Three-Year Seats Available
  - ✓ Petitions Due to the County Clerk – July 31, 2017
- NJSBA Annual Workshop
  - ✓ October 23-26, 2017
  - ✓ 2 members have confirmed attendance
- Correspondence
  - ✓ Thank you notes – Lynne Cucco and Hildegard Kress-Berhalter

## Actions Items

BE IT RESOLVED, that the Frenchtown Board of Education approved the following minutes:

- May 9, 2017 – Regular Session
- May 9, 2017 – Executive Session

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0 with Mr. Guglielmo abstaining.

## 9. REFERENDUM/PROJECT UPDATE

### Informational Items

- Paving Update – Meeting with the Bonding company scheduled for June 22, 2017

### Paving

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution:

#### **RESOLUTION TERMINATING AGREEMENT FOR PAVING WITH HALE BUILT/GLEN G. HALE, INC.**

**WHEREAS**, by letter, dated April 12, 2017, the Frenchtown Board of Education (the “Board”) notified Hale Built/Glen G. Hale, Inc. (“Hale”) that the Board would declare Hale in default of State Project #1680-050-14-2002 (the “Agreement”) if Hale failed to mill, regrade, and repave the subject property in accordance with the Contract Drawings and Specifications; and

**WHEREAS**, despite the Board’s aforementioned warning to Hale, Hale has refused to perform the work as outlined; and

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

**WHEREAS**, the Board desires to declare Hale in default of the Agreement and desires terminate the Agreement with Hale; and

**WHEREAS**, Section 3.1 of the Performance Bond requires the Board to notify the surety, AEGIS Security Insurance Company (“AEGIS”), that the Board may declare Hale in default; and

**WHEREAS**, Section 3.2 of the Performance Bond requires the Board to notify AEGIS that the Board terminated the Agreement with Hale; and

**WHEREAS**, Section 3.3 of the Performance Bond requires that the Board agree to pay the balance due under the Agreement to AEGIS or a contractor selected by AEGIS to perform the Agreement; and

**WHEREAS**, the balance due under the Agreement is \$7,309.96; and

**WHEREAS**, AEGIS, was notified in accordance with Section 3.1 of the Performance Bond, by copy of the aforementioned letter to Hale, dated April 12, 2017, that the Board would declare Hale in default of the Agreement if Hale failed to mill, regrade, and repave the subject property in accordance with the Contract Drawings and Specifications; and

**WHEREAS**, the Board desires to make a claim on the Performance Bond associated with the Agreement; and

**WHEREAS**, in accordance with Section 3.2 of the Performance Bond, the Board desires to notify AEGIS of its claim on the Performance Bond; and

**WHEREAS**, in accordance with Section 3.3 of the Performance Bond, the Board desires to agree to pay the balance due under the Agreement, in the amount of \$7,309.96, to AEGIS or a contractor selected by AEGIS to perform the Agreement.

**NOW, THEREFORE, BE IT RESOLVED** that the Frenchtown Board of Education hereby declares Hale Built/Glen G. Hale, Inc. in default of the Agreement and terminates the Agreement with Hale Built/Glen G. Hale, Inc.; and

**BE IT FUTHER RESOLVED** that the Frenchtown Board of Education hereby approves legal counsel to administratively pursue an action against the surety, AEGIS Security Insurance Company; and

**BE IT FURTHER RESOLVED** that the Frenchtown Board of Education hereby approves legal counsel to notify AEGIS Security Insurance Company, in accordance

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

with Section 3.2 of the Performance Bond, that the Frenchtown Board of Education has terminated the Agreement with Hale Built/Glen G. Hale, Inc.; and

**BE IT FURTHER RESOLVED** that the Frenchtown Board of Education hereby approves the balance due under the Agreement in the amount of \$7,309.96 to be paid to AEGIS or a contractor selected by AEGIS to perform the Agreement in accordance with Section 3.3 of the Performance Bond.

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## 10. SUPERINTENDENT’S REPORT

### Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending June 27, 2017.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 27	2	0	Y	Y	N
Sept 28 – Oct 18	2	0	Y	Y	N
Oct 19 – Nov 22	5	0	Y	Y	N
Nov 23 – Dec 20	4	0	Y	Y	N
Dec 21 – Jan 24	3	1	1	3	N
Jan 25 – Feb 28	0	0	-	-	-
Mar 1 – Mar 28	1	0	Y	Y	N
Mar 29 – April 25	0	0	-	-	-
April 26 – May 9	1	0	Y	Y	N
May 10 – June 27	3	0	Y	2	N
<b>TOTAL</b>	<b>21</b>	<b>1</b>	<b>Y</b>	<b>Y</b>	<b>N</b>

- b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
198	Habitual Level 2 Behaviors	Level 3	1 day – 5-25-17	No
372	Assault	Level 4	5 days – 5/18, 5/19, 5/22, 5/23 and 5/24/17	Yes
198	Habitual Level 2 Behaviors	Level 3	1 day – 6-5-2017	No
197	Habitual Level 2	Level 3	1 day-6-5-2017	No

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

	Behaviors			
198	Level 3	Level 3	1 day-6-15-17	No
197	Level 3	Level 3	1 day-6-15-17	No

Action Items:

HIB Report

BE IT RESOLVED, that the Frenchtown Board of Education affirmed the HIB report submitted on May 9, 2017.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

2017-2018 School Calendar

BE IT RESOLVED, that the Frenchtown Board of Education approved revisions to the 2017-2018 school calendar.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

CAP Application

BE IT RESOLVED, that the Frenchtown Board of Education approved the submission of the CAP application to the New Jersey Department of Education.

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Emergency Response Guidelines

BE IT RESOLVED, that the Frenchtown Board of Education approved the attached Emergency Response Procedural Guidelines for Cardiac/Respiratory Arrest.

Moved by Mr. Guglielmo and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Crisis Plans Outline

BE IT RESOLVED, that the Frenchtown Board of Education approved the attached Crisis Plans Outline.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

11. **PRINCIPAL'S REPORT** - None

12. **BOARD PRESIDENT'S REPORT**

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

- Strategic Planning meetings – September 20, 2017, October 18, 2017 and November 6, 2017

## 13. POLICY

### First Reading

BE IT RESOLVED, that the Frenchtown Board of Education approved the first reading of the following policy and regulation:

4111.1 / 4211.1 R	Support for Breastfeeding Employees
5141.4	Child Abuse & Neglect

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## 14. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

### Action Items:

#### Finance

##### Payment of Bills

BE IT RESOLVED, that the Frenchtown Board of Education approved the June 27, 2017 bills list as follows:

General Fund:	\$433,296.70
Special Revenue Fund:	\$ 4,823.72
<b>Total</b>	<b>\$438,120.42</b>

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

##### Budget Transfers

BE IT RESOLVED, that the Frenchtown Board of Education approved the list of the May 1, 2017 through May 31, 2017 Budget Transfers in the amount of \$108,546.81.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

BE IT RESOLVED, that the Frenchtown Board of Education approved budget line items transfers between accounts dated June 20, 2017 in the amount of \$25,177.47.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

### Board Secretary/Treasurer Reports

BE IT RESOLVED, that the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **May 2017** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

### Close out the Year

BE IT RESOLVED, that the Frenchtown Board of Education authorized the Superintendent and Business Administrator to pay any invoices to close the 2016-2017 school year with approval by the board at the next regular action meeting.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

### 2017-2018 School Lunch Prices

a.) BE IT RESOLVED, that the Frenchtown Board of Education approved of the following school lunch prices for the 2017-2018 school year:

	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Student</b>	\$2.75	\$2.75	\$2.75	\$2.85
<b>Adult</b>	\$3.25	\$3.25	\$3.25	\$3.35
<b>Milk</b>	\$ .50	\$ .50	\$ .50	\$ .50
<b>Reduced</b>	\$ .40	\$ .40	\$ .40	\$ .40

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

### 2017-2018 School Breakfast Prices

b.) BE IT RESOLVED, that the Frenchtown Board of Education approved of the following school Breakfast prices for the 2017-2018 school year:



# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

	<b>2014-2015</b>	<b>2015-2016</b>	<b>2016-2017</b>	<b>2017-2018</b>
<b>Student</b>	\$1.75	\$1.75	\$1.75	\$1.85
<b>Adult</b>	\$2.25	\$2.25	\$2.25	\$2.35
<b>Milk</b>	\$ .50	\$ .50	\$ .50	\$ .50
<b>Reduced</b>				\$ .30

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Deposit into Reserve Accounts

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution:

WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Frenchtown Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

Maintenance Reserve – Not to exceed \$50,000

NOW THEREFORE BE IT RESOLVED by the Frenchtown Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

List of Contracts for 2016-2017

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution:

Pursuant to PL 2015, Chapter 47 the Frenchtown Board of Education hereby approves a list of contracts previously awarded by the board of education. These contracts are, and have been, in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18. et.seq, NJAC Chapter 23, and Federal Uniform Administrative Requirements 2 CFR, Part200.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

## Bank Account Signatures

BE IT RESOLVED, that the Frenchtown Board of Education authorized the following signatures on the 2017-2018 accounts maintained by the Board of Education:

- 1) Regular Account - PNC Bank (3 signatures required)  
Board President, Vice-President, and Board Secretary
- 2) Cafeteria Account – PNC Bank (2 signatures required)  
Board President, Board Secretary
- 3) Payroll Account - PNC Bank (1 signature required)  
Board Secretary
- 4) Payroll Agency Account - PNC Bank (1 signature required)  
Board Secretary
- 5) Unemployment Trust Account – PNC Bank (1 signature required)  
Board Secretary
- 6) Student Activities Account - PNC Bank (2 signatures required)  
Board Secretary and Principal
- 7) Summer Pay Account - PNC Bank (1 signature required)  
Board Secretary
- 8) Money Market Account – PNC Bank (3 signatures required)  
Board President, Vice-President, and Board Secretary

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Pre-School Cancellation

BE IT RESOLVED, that the Frenchtown Board of Education approved withdrawn application in the Little Paws Preschool Program for the 2017/2018 school year of the following pre-school student:

Student ID#	Full Time / Part Time	Amount
00385	Contract Cancelled	\$5,500.00

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Tuition Sending

BE IT RESOLVED, that the Frenchtown Board of Education approved the placement of

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

one student in the Multiple Disabilities Program at Holland Township School and to approve a tuition contract with Holland Township Board of Education for such program for the 2017-2018 school year in the amount of \$19,900 in accordance with the attached agreement.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Child Study Team Services 2017-2018

BE IT RESOLVED, that the Frenchtown Board of Education approved a contract with Hunterdon County ESC for Child Study Team Services for the 2017/2018 school year on an as needed basis.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## NJSBA Strategic Planning

BE IT RESOLVED, that the Frenchtown Board of Education approved a contract with New Jersey School Board Association for Strategic Planning 3D Model in the amount of \$4,000 in accordance with the attached agreement.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## New Jersey Schools Insurance Group Educational Risk & Insurance Consortium – West Indemnity and Trust Agreement Resolution to Join / Renew Membership

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution:

**WHEREAS**, N.J.S.A. 18A:18B-1, et seq., enables boards of education to join with other boards of education in school board insurance trusts for the purpose of forming self-insurance pools;

**WHEREAS**, the New Jersey Schools Insurance Group (“NJSIG”) is a joint insurance fund authorized by N.J.S.A. 18A:18B-1, et seq. to provide insurance coverage and risk management services for its members;

**WHEREAS**, the Frenchtown Board of Education, herein after referred to as the “Educational Institution,” has resolved to apply for and/or renew its membership with NJSIG;

# Frenchtown Board of Education

## Meeting Minutes

June 20, 2017 6:45 p.m.

**WHEREAS**, the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG;

**WHEREAS**, the Educational Institution desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and,

**WHEREAS**, the Educational Institution finds that the best and most efficient way of securing this protection and services is by cooperating with other boards of education in the State of New Jersey.

### **NOW THEREFORE, BE IT RESOLVED, THAT:**

- 1) This agreement is made by and between NJSIG and the Educational Institution;
- 2) The Educational Institution joins with other boards of education in organizing and becoming members of NJSIG pursuant to N.J.S.A. 18A:18B-3(a), for a period of three years, beginning on July 1, 2017, and ending July 1, 2020 at 12:01 a.m.;
- 3) In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liabilities of each and every member of NJSIG to such agreement arising from their participation in NJSIG. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, the plan of risk management, this Agreement and any applicable statute or regulation;
- 4) The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations;
- 5) NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1, et seq. and such other statutes and regulations as may be applicable;
- 6) By adoption and signing of this resolution, the Educational Institution is hereby joining NJSIG in accordance with the terms of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership, effective the date indicated below, for the types of insurance as indicated in the Insurance Binder issued by NJSIG;
- 7) The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG, and as from time to time amended by NJSIG and/or the State of New Jersey, Department of Banking and Insurance, in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith;
- 8) The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership, including, but not limited to the NJSIG's Plan of Risk Management;

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

- 9) The Educational Institution under its obligations as a member of NJSIG agrees to allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of NJSIG including the plan of risk management;
- 10) If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand;
- 11) The Business Administrator is hereby authorized in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A-1, et seq., to execute such contracts and documentation with NJSIG as is necessary to effectuate this resolution; and,
- 12) The Business Administrator is directed to send a certified copy of this Indemnity and Trust Agreement and Resolution to Join / Renew Membership to NJSIG.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Consensus of the Board is to terminate the Student Accident policy.

## FY18 IDEA Application

BE IT RESOLVED, that the Frenchtown Board of Education approved the submission of the Fiscal Year 2018 Individuals with Disabilities and Education Act (IDEA) to the New Jersey Department of Education for review and approval and to accept the funds as follows:

Basic Ages 3-21	\$36,594
Preschool Ages 3-5	\$ 1,088
<b>Total</b>	<b>\$37,682</b>

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## 17/18 Tuition Contract with Phillipsburg

BE IT RESOLVED, that the Frenchtown Board of Education approved a receiving tuition contract with Phillipsburg Board of Education for one (1) student for the 2017/2018 school year at a rate of \$14,500.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Facilities

### Facility Management Shared Services 2017-2018

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution for the 2017/2018 Time and Material Shared Services with Delaware Valley High School Board of Education for **Maintenance** Services:

**WHEREAS** FRENCHTOWN BOARD OF EDUCATION (hereinafter referred to as “FES”) has received a proposal from DELAWARE VALLEY REGIONAL HIGH SCHOOL BOARD OF EDUCATION (hereinafter referred to as “DVRHS”) to provide subcontracted Maintenance services; and

**WHEREAS** DVRHS and FES desire to enter into a joint agreement wherein DVRHS will provide the said Maintenance services; and

**WHEREAS** the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq., authorizes public entities to enter into a contract with each other to subcontract any service which one of the parties to the agreement is empowered to render within its own jurisdiction including services incidental to the primary purposes of any of the participating entities; and

**WHEREAS** DVRHS and FES are by definition local units under the said law; and DVRHS is empowered by law to provide Maintenance services; and

**WHEREAS** the provision of Maintenance services by DVRHS is economically advantageous to FES;

**NOW THEREFORE BE IT RESOLVED** that DVRHS and FES hereby agree enter into the 2017/2018 time and material shared services arrangement for the provision of Maintenance services in accordance with N.J.S.A. 40A:65-1 et seq. at a fixed rate of \$17,500.00 and an hourly rate of \$30.00 per hour for Custodian and \$40.00 per hour for Maintenance plus mileage to and from the site or to acquire any needed supplies at a rate of \$.31 per mile. Materials will be reimbursable at cost.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Kindergarten Toilet

BE IT RESOLVED, that the Frenchtown Board of Education approved submission of application for alternate method of compliance in accordance with N.J.A.C. 6A:26-6.3(h) 4ii by providing toilet rooms adjacent to or outside the classroom in lieu of individual toilet rooms in each classroom.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Transportation

# Frenchtown Board of Education

## Meeting Minutes

June 20, 2017 6:45 p.m.

### Bus Rental Agreement

BE IT RESOLVED, that the Frenchtown Board of Education approved an agreement between the Frenchtown Board of Education and the Delaware Valley Regional High School Board of Education for the rental of the Frenchtown Bus to the Delaware Valley Regional High School Transportation Consortium for \$275.00 per month on a month to month basis for the 2017-2018 school year.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

### Personnel

#### 2017-2018 Substitute List

BE IT RESOLVED, that the Frenchtown Board of Education approved of the attached lists of substitutes for the 2017-2018 substitute list at a rate of \$90.00 per day (Teacher), \$120.00 per day (School Nurse), \$80.00 per day (Secretary) and \$13.00 per hour (Custodian).

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

#### Extra-Curricular Activities

BE IT RESOLVED, that the Frenchtown Board of Education approved of the following extra-curricular positions for the 2017-2018 school year, stipend rate pending ratification of negotiated contract:

Position	2015-2016 Stipend Rate
Co-Ed Soccer	\$3,500.00
Boys Basketball	\$3,500.00
Girls Basketball	\$3,500.00
Student Council (2)	\$1,500.00 per person
Yearbook	\$1,500.00
Teacher-In-Charge	\$3,195.00
Eighth Grade Coordinator	\$1,200.00
Ski Club Coordinator (1)	\$1,365.03
Home Instruction	\$45.00 per hour

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

#### Extra-Curricular Activities

BE IT RESOLVED, that the Frenchtown Board of Education approved of the following extra-curricular appointments for the 2017-2018 school year:

Position	Teacher	Stipend Rate
----------	---------	--------------

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

Co-Ed Soccer	Thomas Wollert	\$3,500.00
Boys Basketball	Peter Moran	\$3,500.00
Girls Basketball	Ashley Seneca	\$3,500.00
Student Council	Elizabeth McCann & Brandi Bontempo	\$1,500.00 per person
Teacher in Charge	Thomas Wollert	\$3,195.00
Yearbook	Brittney Shurts	\$1,500.00
Eighth Grade Coordinator	TBD	\$1,200.00
Ski Club Coordinator	Peter Moran	\$1,365.03

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

BE IT RESOLVED, that the Frenchtown Board of Education approved the following club proposals and club advisor appointments:

- Club Proposals– Budget availability \$3,000

Club	Frequency	# of hours	Maximum Fee
iRun4Life	1 x per week	15 hours	\$525.00 x 2 = \$1,050.00
German Club	1 x per week	13 hours	\$455.00
Sketchbook Club	1 x per week	7.5 hours	\$262.50
<b>Total Clubs</b>			<b>\$1,767.50</b>

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

- Club Advisor Appointments

Club	Advisor
iRun4Life	Alicia Parker
iRun4Life	Ashley Seneca
German Club	Marjorie Leuschner
Sketchbook Club	Tricia Hurley

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

### Mentor Plan 2017-2018

BE IT RESOLVED, that the Frenchtown Board of Education approved Frenchtown Mentor Plan for the 2017-2018 school year.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.



# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

## Shared Superintendent

BE IT RESOLVED, that the Frenchtown Board of Education approved to appoint Mrs. Daria Wasserbach as the District Superintendent for the 2017-2018 school year under the shared services agreement with Delaware Valley Regional High School.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Principal's Employment Contract 2017/2018

BE IT RESOLVED, that the Frenchtown Board of Education approved the Employment Contract for Mrs. Christina Lauck for the 2017/2018 school year at a salary of \$107,520.00.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Assistant to the Business Administrator 2017-2018

BE IT RESOLVED, that the Frenchtown Board of Education approved to revise the employment contract for Lisa Lubonty for the 2017-2018 school year from 50 weeks at a salary of \$32,133.00 to 52 weeks at a salary of \$33,415.00.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## New Teacher Hires

BE IT RESOLVED, that the Frenchtown Board of Education approved to hire new 5<sup>th</sup> Grade Teacher effective August 30, 2017 as recommended by the Superintendent as follows:

<b>Name</b>	<b>Step/Column</b>	<b>FTE</b>	<b>Salary</b>
Cristina Maher	3-4/BA+30	1.00	\$54,020.00*

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

BE IT RESOLVED, that the Frenchtown Board of Education approved to hire a new Middle School Science Teacher effective August 30, 2017 as recommended by the Superintendent as follows:

<b>Name</b>	<b>Step/Column</b>	<b>FTE</b>	<b>Salary</b>
Alyssa Rodriguez	2 / BA	1.00	\$49,820.00*

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

was adopted as follows: 7 ayes; nays, 0.

BE IT RESOLVED, that the Frenchtown Board of Education approved to hire a new 4<sup>th</sup> Grade Teacher effective August 30, 2017 as recommended by the Superintendent as follows:

Name	Step/Column	FTE	Salary
Paige Ahrens	3-4 / BA+30	1.00	\$54,020.00*

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

\*Salaries subject to change upon settlement of the negotiated agreement.

## Summer Curriculum

BE IT RESOLVED, that the Frenchtown Board of Education approved the following teachers for Summer Curriculum hours as follows:

Teacher	Curriculum	Rate
Amanda Matlee	Character Education Curriculum	\$45.00 per hour 10 hours MAX
Thomas Wollert	Health & PE Curriculum	\$45.00 per hour 20 hours MAX
Kendra Sullivan	6 <sup>th</sup> -8 <sup>th</sup> Grade Reading & Writing Curriculum	\$45.00 per hour 30 hours MAX

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Employee Resignation

BE IT RESOLVED, that the Frenchtown Board of Education approved, with regret, the resignation of Kellen Bradley effective June 30, 2017.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Curriculum

### Student Council Handbook

BE IT RESOLVED, that the Frenchtown Board of Education approved the attached Student Council Handbook for the 2017-2018 school year.

# Frenchtown Board of Education Meeting Minutes

June 20, 2017 6:45 p.m.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Behavioral Analyst Services

BE IT RESOLVED, that the Frenchtown Board of Education approved an agreement with Hunterdon County Educational Services Commission for Board Certified Behavior Analyst Services for the 2017/2018 school year at a rate of \$110 per hour for student contact, \$750 for a Functional Behavioral Assessment and \$150 per hour for Staff and/or Parent Training.

Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

## Planning

### 14. NEW BUSINESS

- Recess – Alternative to classroom time on rainy days

### 15. PUBLIC COMMENT - None

### 16. EXECUTIVE SESSION - None

-

### 17. ADJOURNMENT

BE IT RESOLVED, that the Frenchtown Board of Education adjourned the meeting at 8:48 p.m. Moved by Mr. Blackburn and seconded by Mr. Guglielmo. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

Respectfully submitted:

Attest:

Teresa Barna  
Board Secretary

Kate Nugent  
Board President