

Frenchtown Board of Education Meeting Minutes

January 23, 2018 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular session of the Frenchtown Board of Education was called to order at 6:50 p.m. by President Kate Nugent.

Mrs. Nugent, Board President, read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 11, 2018. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Jennifer Campbell
Mrs. Amy Musolino
Mrs. Teresa Pearson
Mrs. Kate Nugent

Members Absent: Mrs. Laura Einhorn
Mr. Chris Guglielmo

Others Present: Daria Wasserbach, Superintendent
Teresa Barna, Business Administrator/Board Secretary
Christina Lauck, Principal

4. **PUBLIC COMMENT** - None

5. **2017/2018 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2017- 2018)

1. Implement a Personalized Student Learning Plan for students in grades 6 thru 8 that will help to create a seamless transition to the high school.
2. Implement additional methods to show appreciation for staff and to welcome incoming staff members.
3. Engage in Strategic Planning Process.

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Board Goals (2017- 2018)

1. Create a long range strategic plan with input from all stakeholders.
2. Support the implementation of Personalized Student Learning Plans.
3. Research and develop a plan for district sustainability/Green Certification.

6. PRESENTATIONS AND RECOGNITIONS

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ February 20, 2018 – Budget Work Session Meeting
 - ✓ February 27, 2018 – Action Meeting
- Correspondence
- 2018/2019 Budget Discussions
 - Expand Music
 - Staff Development
 - Science Lab upgrades

Actions Items

BE IT RESOLVED, that the Frenchtown Board of Education approved the following minutes:

- December 19, 2017 Regular Session

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

BE IT RESOLVED, that the Frenchtown Board of Education approved the following minutes:

- January 2, 2018 Reorganization Meeting
- January 2, 2018 Executive Session

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0 with Mrs. Campbell abstaining on both sessions.

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Health Benefits – NJ SEHBP Notice of Cancellation - TABLED

7.3 Motion to authorize the Business Administrator to notify the NJ School Employee's Health Benefits Plan, that the Board of Education will terminate participation in said plan, effective March 31, 2018 at 11:59pm.

Health Benefits – Designation of New Health and Prescription Drug Benefits Provider – TABLED

7.4 Motion to approve that the Board of Education accepts the proposal for Health and Prescription Drug Benefits from AmeriHealth as Health and Prescription Drug Insurance Carrier, effective April 1, 2018.

Health Benefits Broker of Record - TABLED

7.5 Motion to approve Brown & Brown Benefit Advisors as Broker of Record for the AmeriHealth Health and Prescription Drug plans, effective April 1, 2018.

AmeriHealth

- ✓ Side by Side Summaries
- ✓ Broker come to answer questions
- ✓ More direction on how to access the provider network.

8. REFERENDUM UPDATE

9. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending January 23, 2018.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 26	0				
Sept 27 – Oct 17	0				
Oct 18 – Nov 28	2	1	N	N	N
Nov 29 – Dec 19	1	N	Y	N	N
Dec 20 – Jan 23	2	N	1	N	N
Jan 24 – Feb 27					
Feb 28 – Mar 27					
Mar 28 – April 24					
April 25 – May 8					
May 9 – June 26					
TOTAL	5	1	1		

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Action Items:

BE IT RESOLVED, that the Frenchtown Board of Education affirmed the HIB report submitted on December 19, 2017.

Moved by Mrs. Pearson and seconded by Mrs. Campbell. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2018 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Frenchtown Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Frenchtown Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Frenchtown Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2018 as SCHOOL BOARD RECOGNITION MONTH; and be it further

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RESOLVED, That the Frenchtown Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

10. PRINCIPAL'S REPORT

- Math / Literacy Coach
- 8th Grade trip

11. BOARD PRESIDENT'S REPORT

- ❖ PDIC Meeting
- ❖ Mayor Meeting
- ❖ Board President's Meeting
- ❖ February 3, 2018, Trenton – Superintendent Evaluation Technique
- ❖ Regionalization Meeting

12. POLICY

First Reading

BE IT RESOLVED, that the Frenchtown Board of Education approved the first reading of the following revised policy (NJSBA Alert 18.1):

6171.3	Title I
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Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Second Reading/Adoption

BE IT RESOLVED, that the Frenchtown Board of Education approved the second reading and adoption of the following policies and regulation:

1250	Visitors
2130	Principal Evaluation-Policy
2130R	Principal Evaluation-Regulation
3240	Preschool Tuition Fees
5131.1	Harassment, Intimidation and Bullying

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

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13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, that the Frenchtown Board of Education approved the January 23, 2018 bills list as follows:

General Fund:	\$296,436.33
Special Revenue Fund:	\$ 9,225.59
Total	\$305,661.92

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, that the Frenchtown Board of Education approved expense account transfers between line items for the month of December 2017 in the amount of \$59,227.

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Board Secretary/Treasurer Report

BE IT RESOLVED, that the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **December, 2017** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(a) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

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Facilities

Facility Use

BE IT RESOLVED, that the Frenchtown Board of Education approved the following facility use:

Secret Garden Montessori 1-12-2018 5:45 pm to 7:45 pm
Drumming for Peace

Kingwood Township Basketball 1/24, 1/31, 2/7, 2/14, 2/21 & 2/23 6:00-7:30 pm

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Parking Lot

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution

**FRENCHTOWN BOARD OF EDUCATION
HUNTERDON COUNTY**

**RESOLUTION AUTHORIZING LEGAL COUNSEL TO INITIATE
FORMAL LEGAL PROCEEDINGS AGAINST AEGIS SECURITY
INSURANCE COMPANY AND HALE BUILT/GLEN G. HALE, INC.**

WHEREAS, by letter, dated April 12, 2017, the Frenchtown Board of Education (the "Board") notified Hale Built/Glen G. Hale, Inc. ("Hale") that the Board would declare Hale in default of State Project #1680-050-14-2002 (the "Agreement") if Hale failed to mill, regrade, and repave the subject property (the "Property") in accordance with the Contract Drawings and Specifications (the "Plans"); and

WHEREAS, despite the Board's aforementioned warning to Hale, Hale initially had refused to perform the work as outlined; and

WHEREAS, the Board declared Hale in default of the Agreement and terminated the Agreement with Hale; and

WHEREAS, the Board has complied with the requirements of Section 3 of the Performance Bond and notified the surety, AEGIS Security Insurance Company ("AEGIS")(collectively known with the Board and Hale as the "Parties"), that the Board declared Hale in default; and

WHEREAS, after notifying AEGIS about Hale's default, AEGIS requested a meeting between the Board, Hale, and Aegis pursuant to Section 3.1 of the Performance Bond, which was held on June 22, 2017 (the "Meeting"); and

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WHEREAS, after the Meeting, Hale performed certain corrective action in attempts to correct the defective work that did not meet the design intent of the Plans; and

WHEREAS, after Hale's attempts to correct the defective work that did not meet the design intent of the Plans, the Board inspected the Property;

WHEREAS, the Board's inspection concludes that Hale's attempt to correct the defective work was unsuccessful; and

WHEREAS, the Board desires to take formal legal action against AEGIS and Hale in order to pursue all of the Board's available remedies at law and equity.

NOW, THEREFORE, BE IT RESOLVED that the Frenchtown Board of Education hereby authorizes and directs legal counsel to initiate formal legal proceedings against AEGIS Security Insurance Company and Hale Built/Glen G. Hale, Inc. in order to pursue all of the Board's available remedies at law and equity.

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Transportation

Personnel

Travel/Staff Development

BE IT RESOLVED, that the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
David deWolfe	K-12 Lesson Study	2-13-18	\$205.00	\$24.80	N/A	N/A

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

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Curriculum

Discussion Items:

- a. Softball with Milford Public School

Planning

14. NEW BUSINESS

SEMI Waiver

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2018-2019; and

WHEREAS the Frenchtown Elementary School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2018-2019 budget year;

NOW THEREFORE BE IT RESOLVED that the Frenchtown Elementary School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2018-2019 school year.

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

15. 2018/2019 BUDGET DISCUSSIONS

16. PUBLIC COMMENT - None

17. EXECUTIVE SESSION

BE IT RESOLVED, that the Frenchtown Board of Education approved the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

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WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 6:52 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Moved by Mrs. Musolino and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

BE IT RESOLVED, that the Frenchtown Board of Education approved to reconvene into open session at 8:45 p.m.

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

18. ADJOURNMENT

BE IT RESOLVED, that the Frenchtown Board of Education adjourned the meeting at 9:40 p.m. Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0.

Respectfully submitted:



Teresa Barna
Board Secretary

Attest:



Kate Nugent
Board President