

Frenchtown Board of Education Meeting Minutes

December 18, 2018 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:51 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 11, 2018. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Jennifer Campbell (arrived at 7:20 p.m.)
Mrs. Laura Einhorn (arrived at 6:55 p.m.)
Mrs. Amy Musolino
Ms. Laine Nauman
Mrs. Teresa Pearson
Mrs. Kate Nugent

Members Absent: None

Others Present: Teresa Barna, Business Administrator/Board Secretary

4. **PUBLIC COMMENT** – None

5. **2018/2019 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2018- 2019)

1. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
2. Conduct safety/security audit
3. Conduct survey and create school advisory council as described in long range plan

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Board Goals (2018- 2019)

1. Conduct interviews and hire full time principal to begin July 2019
2. Support the expansion of Personalized Student Learning Plans.
3. Implement plan for district sustainability/Green Certification.

6. PRESENTATIONS AND RECOGNITIONS

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ January 3, 2019 – Reorganization Meeting
- Correspondence
- 2019 Meeting Schedule-Draft

Action Items

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- November 27, 2018 Regular Session
- November 27, 2018 Executive Session

Moved by Mrs. Pearson and seconded by Mrs. Einhorn. On a voice vote resolution was adopted as follows: 5 ayes; nays, 0 with Mrs. Musolino abstaining.

8. REFERENDUM UPDATE

- Arbitration will continue in the matter involving the paving contractor. Mrs. Barna will be getting proposals to fix the deficiencies.

9. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending December 18, 2018.

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| Month/Year | # of Incidents Reported | # Identified as HIB | Remediation | Discipline & Remediation | Appealed (Y/N) |
|-------------------|-------------------------|---------------------|-------------|--------------------------|----------------|
| Sept 1- Sept 25 | 0 | - | - | - | - |
| Sept 26 – Oct 16 | 1 | 0 | Y | N | - |
| Oct 17– Nov 27 | 1 | 0 | N | N | - |
| Nov 28 – Dec 18 | 0 | 0 | - | - | - |
| Dec 19 – Jan 29 | | | | | |
| Jan 30 – Feb 26 | | | | | |
| Feb 27 – Mar 26 | | | | | |
| Mar 27 – April 23 | | | | | |
| April 24 – May 7 | | | | | |
| May 8 – June 25 | | | | | |
| TOTAL | 2 | | | | |

b. Short term suspension report: None

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education affirmed and approved the HIB report submitted on November 27, 2018.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

10. PRINCIPAL'S REPORT

11. BOARD PRESIDENT'S REPORT

- ❖ Mrs. Nugent met with the Frenchtown Mayor and discussed the loss in State Aid that is anticipated.
- ❖ Town Hall meeting to discuss the development planned for across the street.

12. POLICY

First Reading

BE IT RESOLVED, the Frenchtown Board of Education approved the first reading of the following policies and regulation:

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| | |
|--------------------|----------------------------------|
| 5142.2 | Physical Restraints |
| 5142.2 R | Physical Restraints – Regulation |
| 4111.2 / 4211.2 | Domestic Violence |
| 5145.7 | Gender Identity and Expression |

Moved by Mrs. Pearson and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the December 18, 2018 bills list as follows:

| | |
|-----------------------|---------------------|
| General Fund: | \$264,064.34 |
| Special Revenue Fund: | \$ 10,943.48 |
| Total | \$275,007.82 |

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **November, 2018** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

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Professional Services

BE IT RESOLVED, the Frenchtown Board of Education approved Lynne Cucco as a Learning Disabilities Teacher Consultant on an as needed basis at a rate of \$375.00 for Educational Evaluations and \$75.00 for Meeting Attendance per the attached proposal.

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Child Study Team

BE IT RESOLVED, the Frenchtown Board of Education approved a contract for Child Study Team services with Delaware Valley Regional High School for the 2018-2019 school year at a rate of \$75.00 per hour.

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Facilities

Facility Use

BE IT RESOLVED, the Frenchtown Board of Education approved the following use of School facilities:

| | | |
|---------------------|---------------------|----------------------|
| Kingwood Basketball | Basketball Practice | 6:00p.m. to 7:00p.m. |
|---------------------|---------------------|----------------------|

for the following dates:

Every Wednesday from January through March 2019

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Transportation

Personnel

Travel/Staff Development

BE IT RESOLVED, the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

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| Employee/ BOE Member | Program Title/ Location | Date(s) | Cost | Mileage | Lodging (per diem) | Meals (per diem) |
|----------------------------|---------------------------------------|-----------------------------------|----------|---------|--------------------------|------------------------|
| Katelynn Yard | Wilson Reading, High Bridge, NJ | 1-8-2019 1-9-2019 1-10-2019 | \$325.00 | \$0.00 | N/A | N/A |

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Curriculum

Field Trips

BE IT RESOLVED, the Frenchtown Board of Education approved the following field trips:

Frenchtown IGA 3rd Grade 12-17-2018

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

English Language Service

BE IT RESOLVED, the Frenchtown Board of Education approved the attached English Language Service Three Year Program Plan for the school year 2017-2020.

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Accept Donations

BE IT RESOLVED, the Frenchtown Board of Education approved to accept the following donations:

| From | Amount | Purpose |
|----------------------------------|---------|------------------|
| Frenchtown-Milford VFW Post 7857 | \$200 | Library |
| Anonymous | \$500 | Music Department |
| Anonymous | \$2,500 | General Purpose |

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Planning

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14. **NEW BUSINESS**

- Budget and Staffing

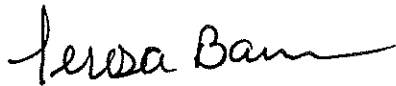
15. **PUBLIC COMMENT** - None

16. **EXECUTIVE SESSION** - None

17. **ADJOURNMENT**

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 7:30 p.m. Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

Respectfully submitted:



Teresa Barna
Board Secretary

Attest:



Kate Nugent
Board President