

Frenchtown Board of Education Meeting Minutes

January 22, 2019 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:50 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 10, 2019. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mrs. Jennifer Campbell
Mrs. Laura Einhorn (arrived at 6:55 p.m.)
Mrs. Amy Musolino
Ms. Laine Nauman
Mrs. Teresa Pearson
Mrs. Kate Nugent

Members Absent: Mr. Adam Blackburn

Others Present: Daria Wasserbach, Superintendent
Teresa Barna, Business Administrator/Board Secretary
14 Staff, Students and Community Members present

4. **PUBLIC COMMENT** – None

5. **2018/2019 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2018- 2019)

1. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
2. Conduct safety/security audit
3. Conduct survey and create school advisory council as described in long range plan

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Board Goals (2018- 2019)

1. Conduct interviews and hire full time principal to begin July 2019
2. Support the expansion of Personalized Student Learning Plans.
3. Implement plan for district sustainability/Green Certification.

6. PRESENTATIONS AND RECOGNITIONS

- ❖ Presentation of the Fiscal Year 2018 Comprehensive Annual Finance Report – Ms. Laura Atwell, CPA PSA
- ❖ STEAM Presentation – Ms. Tricia Hurley, Mr. David deWolfe and Ms. Alyssa Rodriguez

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ February 12, 2019 – Budget Work Session Meeting
 - ✓ February 26, 2019 – Action Meeting
- Correspondence

Actions Items

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- December 18, 2018 Regular Session

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- January 3, 2019 Reorganization Meeting

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0 with Mrs. Einhorn abstaining.

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8. REFERENDUM UPDATE

- ❖ Final payment request and close out documents have been received from the boiler replacement contractor. All required documents have been sent to the State for payment. This is the last project for which payment is still due from the State.

9. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending January 29, 2019.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 25	0	-	-	-	-
Sept 26 – Oct 16	1	0	Y	N	-
Oct 17– Nov 27	1	0	N	N	-
Nov 28 – Dec 18	0	0	-	-	-
Dec 19 – Jan 22	1	0	Y	N	-
Jan 23 – Feb 26					
Feb 27 – Mar 26					
Mar 27 – April 30					
May 1 – May 14					
May 15 – June 25					
TOTAL	3				

- b. Short term suspension report: None
- c. Co-Curricular / Student Activity Report

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education affirmed the HIB report submitted on December 18, 2018.

Moved by Mrs. Einhorn and seconded by Mrs. Campbell. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

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School Board Recognition Month

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

WHEREAS, The New Jersey School Boards Association has declared January 2019 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Frenchtown Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Frenchtown Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores. Now, therefore, be it

RESOLVED, That the Frenchtown Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2019 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Frenchtown Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

Moved by Mrs. Einhorn and seconded by Mrs. Campbell. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

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Memorandum of Agreement

BE IT RESOLVED, the Frenchtown Board of Education approved the attached Uniform State Memorandum of Agreement between Frenchtown Board of Education and Law Enforcement Officials for the 2018-2019 school year.

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

2019-2020 School Calendar

BE IT RESOLVED, the Frenchtown Board of Education approved the attached 2019-2020 School Calendar.

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

10. PRINCIPAL'S REPORT

- River Union Stage

11. BOARD PRESIDENT'S REPORT - None

12. POLICY

Second Reading / Adoption

BE IT RESOLVED, the Frenchtown Board of Education approved the second reading and adoption of the following policies and regulation:

5142.2	Physical Restraints
5142.2 R	Physical Restraints – Regulation
4111.2 / 4211.2	Domestic Violence
5145.7	Gender Identity and Expression

Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the January 22, 2019 bills list as follows:

General Fund:	\$300,273.43
Special Revenue Fund:	\$ 7,836.88
Total	\$308,110.31

Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Board Secretary/Treasurer Report

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **December, 2018** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(a) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

SEMI Waiver

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2019-2020; and

WHEREAS the Frenchtown Elementary School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2019-2020 budget year;

NOW THEREFORE BE IT RESOLVED that the Frenchtown Elementary School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2016-2017 school year.

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Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Facilities

Transportation

Personnel

Travel/Staff Development

BE IT RESOLVED, the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.31.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Glenda Grimes	Role of School Climate Team, New Brunswick, NJ	3-7-2019	\$0.00	\$25.00	N/A	N/A
Kendra Sullivan	Strategies & Structures Reading/Writing Livingston, NJ	2-28-2019	\$209.00	\$31.56	N/A	N/A
Katelynn Yard	Strategies & Structures Reading/Writing Livingston, NJ	2-28-2019	\$209.00	\$0.00	N/A	N/A
Alicia Parker	What's New in Children's Books, Newark, NJ	2-27-2019	\$269.00	\$34.90	N/A	N/A
Holly Siock	What's New in Children's Books, Newark, NJ	2-27-2019	\$269.00	\$0.00	N/A	N/A
Holly Siock	Practice Guided Reading Strategies, Cherry Hill, NJ	3-12-2019	\$259.00	\$36.95	N/A	N/A

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Michelle Small	Strategies & Structures Reading/Writing Livingston, NJ	2-28-2019	\$209.00	\$31.00	N/A	N/A
Brandi Bontempo	Responsive Small Group Reading, Somerset, NJ	2-1-2019	\$119.99	\$20.95	N/A	N/A
Alicia Parker	Responsive Small Group Reading, Somerset, NJ	2-1-2019	\$119.99	\$20.95	N/A	N/A

Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Music Teacher Contract Change

BE IT RESOLVED, the Frenchtown Board of Education approved the revision of contractual hours for Peggy Button as a Music Teacher Step 8 Column BA increasing from FTE .40, salary \$22,046.00 to FTE .50, salary \$27,557.50 prorated, effective February 1, 2019.

Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Preschool Aide Contract Change

BE IT RESOLVED, the Frenchtown Board of Education approved the revision of contractual hours for Emily O'Connell as a Preschool Aide, increasing from FTE .57, salary \$12,047.57 to FTE .71, salary \$15,006.61 prorated, effective February 18, 2019.

Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Curriculum

Fundraising

BE IT RESOLVED, the Frenchtown Board of Education approved the following fundraisers for the 2018-2019 school year:

Fundraiser	Date	Grade
Trenton Thunder	February-March 2019	Class 2019
Café Maria	February 2019	Class 2019

Moved by Ms. Nauman and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

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Planning

14. NEW BUSINESS

- ✓ Board of Education involvement in the interviewing process for any personnel other than the Superintendent.
- ✓ Food Service Management in 2019-2020 school year.

15. 2019/2020 BUDGET DISCUSSIONS

16. PUBLIC COMMENT - None

17. EXECUTIVE SESSION None

18. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 9:15 p.m. Moved by Mrs. Campbell and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Respectfully submitted:



Teresa Barna
Board Secretary

Attest:



Kate Nugent
Board President