

Frenchtown Board of Education
Regular Meeting Agenda
October 15, 2019 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 10, 2019. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mrs. Jennifer Campbell

Mrs. Laura Einhorn
Ms. Laine Nauman
Mrs. Teresa Pearson

Mrs. Kate Nugent

4. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

5. 2019/2020 BOARD and DISTRICT GOALS

Frenchtown District Goals (2019- 2020)

1. Incorporate Community Service Learning into the educational program, including an 8th grade capstone community service project.
2. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
3. Consider new scheduling models for middle school.
4. Assess the needs and goals for technology, and anticipate any upcoming expenses. Create a five year technology plan.

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Board Goals (2019- 2020)

1. Negotiate a new teachers' contract with the Frenchtown Education Association to replace the current contract which expires June 30, 2020.
2. By February 1st of 2020, create a three to five year feasibility plan for the district to explore options for dealing with cuts in state funding.
3. Create more opportunities to positively market our school, including participation in town events such as Riverfest and Bastille Day.
4. Assess the viability of Green Certification in our district.

6. PRESENTATIONS AND RECOGNITIONS

6.1 Violence and Vandalism Report Public Hearing

BE IT RESOLVED that the Board of Education accepts the Public Report on Violence, Vandalism, Harassment, Intimidation, and Bullying:

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) requires that at a public hearing two times each year, the Superintendent of Schools provide a report to the board of education on all acts of violence, vandalism, and harassment, intimidation and bullying (HIB) which occurred in the school district during the previous reporting period;

WHEREAS, the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) designates October 7, 2019 to October 11, 2019 as a "Week of Respect" in New Jersey;

WHEREAS, N.J.S.A. 18A:36-5.1 designates October 21, 2019 to October 25, 2019 as School Violence Awareness Week in the state of New Jersey.

WHEREAS, the Frenchtown School District has observed the Week of Respect and School Violence Awareness Week by organizing activities to prevent school violence, vandalism, and HIB including, but not limited to, age appropriate opportunities for student discussion on conflict resolution, issues of student diversity and tolerance;

WHEREAS, law enforcement personnel were invited to join members of the teaching staff in the discussions;

WHEREAS, programs designated to help recognize warning signs of school violence, vandalism, and HIB and to instruct on recommended conduct during an incident of school violence, vandalism, and HIB were provided for school employees;

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WHEREAS, this public hearing is specifically conducted to fulfill the district's legal obligation to present school violence, vandalism, and HIB information to the public and to conduct public hearings on the violence, vandalism, and HIB report;

WHEREAS, pursuant to the Anti-Bullying Bill of Rights Act (P.L. 2010, c.122) the Superintendent has provided a presentation to the Board of Education at the public hearing on all acts of violence, vandalism and HIB which occurred during the previous reporting period, including a report on the district's verified violence and vandalism data submitted under the Electronic Violence and Vandalism Reporting System (EVVRS) to the NJDOE for the previous school year (2018-2019)

THEREFORE, BE IT RESOLVED, that the Board of Education accepts the Superintendent's public report on Violence, Vandalism, Harassment, Intimidation and Bullying.

6.2 2018-2019 State Testing results

7. PUBLIC HEARING ON THE 2019/2020 HIB SELF- ASSESSMENT DATA

Presented by James Hintenach, Principal

8. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ November 26, 2019 – Action Meeting
 - ✓ December 17, 2019 – Action Meeting
- NJSBA Convention – October 21-24, 2019
 - ✓ Administrators – Mrs. Wasserbach and Mrs. Barna
 - ✓ Board Members – Mrs. Einhorn
- School Election – November 5, 2019
- Correspondence – Frenchtown Borough Hall Public Meeting 10-23-19 concerning the property across the street from the school.
- Board Member Required Training

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Action Items:

8.1 Motion to approve the following minutes:

- September 24, 2019 Regular Session
- September 24, 2019 – Executive Session

9. CAPITAL PROJECT UPDATE

10. SUPERINTENDENT’S REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending October 15, 2019.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 24	0	-	-	-	-
Sept 25 – Oct 15	0	-	-	-	-
Oct 16– Nov 26					
Nov 27 – Dec 17					
Dec 18 – Jan 28					
Jan 29 – Feb 25					
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 5					
May 6 – June 23					
TOTAL	0				

b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
477	Yes	Level 3	1 Day	No

c. Security and Fire Drills

Drill	Date Completed
Security Drill	-
Fire Drill	10-9-2019

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d. Report on FES Advisory Council Survey results

Action Items:

HIB Report

10.1 Motion to affirm the HIB report submitted on September 24, 2019.

School Self Assessment

10.2 Motion to approve the 2019/2020 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and to authorize submission to the NJ Department of Education.

Memorandum of Agreement

10.3 Motion to approve the attached Uniform State Memorandum of Agreement between Frenchtown Board of Education and Law Enforcement Officials for the 2019-2020 school year.

School Advisory Council

10.4 Motion to approve the 2019-2020 Frenchtown School Advisory Council Membership Roster as per the attached list.

11. PRINCIPAL'S REPORT

12. BOARD PRESIDENT'S REPORT

13. POLICY

14. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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Action Items:

Finance

Payment of Bills

14.1 Motion to approve the October 15, 2019 bills list as follows:

General Fund:	\$246,995.30
Special Revenue Fund:	\$ 765.16
Total	\$247,760.46

Budget Transfers

14.2 Motion to approve the list of the September 2019 Budget Transfers in the amount of \$300.00.

Board Secretary/Treasurer Reports

14.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **September 2019** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Budget Development Calendar

14.4 Motion to approve the attached 2020/2021 Budget Development Calendar

Pre-School Tuition

14.5 Motion to accept the following preschool student into the Little Paws Preschool Program effective November 1, 2019 as a wrap-around tuition for the 2019/2020 school year and to approve tuition contract for the following student:

Student ID#	Amount
00443	\$2,640.00

2019-2020 Tuition Contract with Stepping Stone School

14.6 Motion to approve a sending tuition contract with Stepping Stone School for one (1) student for the 2019-2020 school year, effective September 30, 2019 at a rate of \$43,686.54.

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Facilities

Comprehensive Maintenance Plan

14.7 Motion to approve the attached resolution approving submission of the 2019-2020 Comprehensive Maintenance Plan (attached) to the NJ Department of Education.

Form M-1

14.8 Motion to approve the submission of the attached 2019-2020 M-1 to the New Jersey Department of Education.

Transportation

14.9 Motion to approve a joint transportation agreement where Delaware Valley Regional High School shall serve as the Lead Educational Authority and Host District for the 2019/2020 school year as follows:

District	Destination	Route No.	Route Cost
Delaware Valley Regional	Stepping Stone School	1820	\$8,900.64

Personnel

Travel/Staff Development

14.10 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Amanda Matlee	Hunterdon County Alliance Meeting, Del- Val H.S.	9-17-2019	N/A	\$4.83	N/A	N/A
Amanda Matlee	Managing Traumatic Events in Schools, Bridgewater, NJ	10-22-2019 & 10-23-2019	N/A	\$42.84	N/A	N/A

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Amanda Matlee	Stepping Stone School, Bloomsbury, NJ	9-25-19	N/A	\$6.51	N/A	N/A
Elizabeth McCann	Project Wild Educator Workshop, Clinton, NJ	11-22-2019	\$45.00	\$0.00	N/A	N/A

Reduction in Force

14.11 Be It Resolved that the following positions be eliminated in accordance with N.J.S.A. 18A:28-9 effective October 11, 2019 for reasons of reduction in the number of pupils:

Special Education Aide #1
Special Education Aide #2

Be It Further Resolved, that the employment contracts for the following individuals be terminated, with regret, effective October 11, 2019 as a result of the reduction in force:

Tracy Folmar
Rose Poljevak-Hochenberger

Substitute Nurses

14.12 Motion to approve the list of county approved substitute nurses as per the attached.

SCIP Committee

14.13 Motion to approve the following personnel for the SCIP Committee:

Peter Moran

Curriculum

Field Trips

14.14 Motion to approve the following list of field trips for the 2019-2020 school year:

Crayola Factory	K, 1 & 2 nd Grade	Date: 1-14-2020
Frenchtown Library	Kindergarten	Date: May 2020 (TBD)

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Lehigh Valley Zoo

K, 1 & 2nd Grade

Date: May 12, 2020

Planning

15. **NEW BUSINESS**

16. **PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

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Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

17. **EXECUTIVE SESSION**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at _____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

18. ADJOURNMENT