

# Frenchtown Board of Education

## Regular Meeting Agenda

December 17, 2019 6:45 p.m.

**1. CALL TO ORDER – Opening Statement**

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 10, 2019. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

**2. THE PLEDGE OF ALLEGIANCE**

**3. ROLL CALL**

Mr. Adam Blackburn  
Mrs. Kara Bobrowski  
Mrs. Jennifer Campbell

Mrs. Laura Einhorn  
Ms. Laine Nauman  
Mrs. Teresa Pearson

Mrs. Kate Nugent

**4. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)**

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

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**5. 2019/2020 BOARD and DISTRICT GOALS**

**Frenchtown District Goals (2019- 2020)**

1. Incorporate Community Service Learning into the educational program, including an 8<sup>th</sup> grade capstone community service project.
2. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
3. Consider new scheduling models for middle school.
4. Assess the needs and goals for technology, and anticipate any upcoming expenses. Create a five year technology plan.

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### **Board Goals (2019- 2020)**

1. Negotiate a new teachers' contract with the Frenchtown Education Association to replace the current contract which expires June 30, 2020.
2. By February 1st of 2020, create a three to five year feasibility plan for the district to explore options for dealing with cuts in state funding.
3. Create more opportunities to positively market our school, including participation in town events such as Riverfest and Bastille Day.
4. Assess the viability of Green Certification in our district.

### **6. PRESENTATIONS AND RECOGNITIONS**

### **7. BOARD SECRETARY REPORT**

#### Informational Items

- Board Meeting Schedule
  - ✓ January 7, 2020 – Reorganization Meeting
- Correspondence – Traffic Impact Study – Country Classics – Property across street
- 2020 Meeting Schedule - Draft

#### Action Items

##### 7.1 Motion to approve the following minutes:

- November 26, 2019 Regular Session
- November 26, 2019 Executive Session

### **8. CAPITAL PROJECT UPDATE**

### **9. SUPERINTENDENT'S REPORT**

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Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending December 17, 2019.

| Month/Year        | # of Incidents Reported | # Identified as HIB | Remediation | Discipline & Remediation | Appealed (Y/N) |
|-------------------|-------------------------|---------------------|-------------|--------------------------|----------------|
| Sept 1- Sept 24   | 0                       | -                   | -           | -                        | -              |
| Sept 25 – Oct 15  | 0                       | -                   | -           | -                        | -              |
| Oct 16– Nov 26    | 3                       | 1                   | -           | Yes                      | N              |
| Nov 27 – Dec 17   | 1                       | 0                   | -           | Yes                      | N              |
| Dec 18 – Jan 28   |                         |                     |             |                          |                |
| Jan 29 – Feb 25   |                         |                     |             |                          |                |
| Feb 26 – Mar 24   |                         |                     |             |                          |                |
| Mar 25 – April 28 |                         |                     |             |                          |                |
| April 29 – May 5  |                         |                     |             |                          |                |
| May 6 – June 23   |                         |                     |             |                          |                |
| TOTAL             | 4                       | 1                   |             |                          |                |

- b. Short term suspension report: None

- c. Security and Fire Drills

| Drill          | Date Completed |
|----------------|----------------|
| Security Drill | 12-4-2019      |
| Fire Drill     | 12-11-2019     |

**Action Items:**

HIB Report

- 9.1 Motion to affirm the HIB report submitted on November 26, 2019.

**10. PRINCIPAL'S REPORT**

**11. BOARD PRESIDENT'S REPORT**

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**12. POLICY**

**13. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

**Action Items:**

**Finance**

Payment of Bills

13.1 Motion to approve the December 17, 2019 bills list as follows:

|                       |                     |
|-----------------------|---------------------|
| General Fund:         | \$268,866.27        |
| Special Revenue Fund: | \$ 4,220.48         |
| <b>Total</b>          | <b>\$273,086.75</b> |

Budget Transfers

13.2 Motion to approve the list of the November 2019 Budget Transfers in the amount of \$1,907.02.

Board Secretary/Treasurer Reports

13.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **November, 2019** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

**Facilities**

Facility Use

13.4 Motion to approve the following facility use:

| Organization                      | Intended Use         | Date/Time  | Location |
|-----------------------------------|----------------------|--|----------|
| Kingwood Twp<br>Basketball League | Basketball Practices | January, February<br>& March 2020<br>Tuesdays-Wednesdays<br>& Thursdays 6:30-8:30 p.m. | GYM      |

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|                  |                    |   |            |
|------------------|--------------------|---|------------|
| River Ballet Co. | Ballet Performance | 3-27-2020 4:30 to 8:30 p.m.<br>3-28-2020 9:00 am to 1:00 pm | Auditorium |
|------------------|--------------------|---|------------|

**Transportation**

**Personnel**

Travel/Staff Development

13.5 Motion to approve the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

| <b>Employee/<br/>BOE<br/>Member</b> | <b>Program Title/<br/>Location</b>   | <b>Date(s)</b>          | <b>Cost</b> | <b>Mileage</b> | <b>Lodging<br/>(per<br/>diem)</b> | <b>Meals<br/>(per<br/>diem)</b> |
|-------------------------------------|--|-------------------------|-------------|----------------|-----------------------------------|---------------------------------|
| <b>Elizabeth<br/>McCann</b>         | NJEA<br>Convention,<br>Atlantic City, NJ                                       | 11-7-19<br>&<br>11-8-19 | \$100.00    | \$0.00         | N/A                               | N/A                             |
| <b>Kendra<br/>Sullivan</b>          | Jennifer<br>Serravallo-<br>Complete<br>Comprehension<br>, New<br>Brunswick, NJ | 1-29-2020               | \$155.00    | \$29.68        | N/A                               | N/A                             |
| <b>Tricia<br/>Hurley</b>            | Artist for Art's<br>Sake, Clinton,<br>NJ                                       | 12-9-19                 | \$75.00     | \$4.45         | N/A                               | N/A                             |
| <b>Ashley<br/>Seneca</b>            | Decrease<br>Attention<br>Getting/Tantrum<br>Behaviors,<br>Newark, NJ           | 1-8-2020                | \$259.00    | \$20.44        | N/A                               | N/A                             |
| <b>Alicia<br/>Parker</b>            | Guided Math<br>Conference,<br>New Brunswick,<br>NJ                             | 3-24-2020               | \$289.00    | \$19.85        | N/A                               | N/A                             |
| <b>Holly Siock</b>                  | Guided Math<br>Conference,<br>New Brunswick,<br>NJ                             | 3-24-2020               | \$289.00    | \$0.00         | N/A                               | N/A                             |

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|                        |  |                         |          |         |     |     |
|------------------------|--|-------------------------|----------|---------|-----|-----|
| <b>James Hintenach</b> | Antibullying Specialist Training, Monroe, NJ | 1-27, 1-28 & 1-29-2020  | \$500.00 | \$0.00  | N/A | N/A |
| <b>Amanda Matlee</b>   | Antibullying Specialist Training, Monroe, NJ | 1-27-, 1-28 & 1-29-2020 | \$500.00 | \$90.30 | N/A | N/A |

2019-2020 Substitutes

13.6 Motion to approve the following substitute for the 2019-2020 substitute list at a rate of \$90.00 per day (Teacher).

Joe Lukas – Effective December 10, 2019

Create a Paraprofessional Aide Position

13.7 Motion to create a new Paraprofessional Aide position for the purposes of meeting a student’s needs as required by the Individual Education Plan (IEP) effective immediately.

Paraprofessional Aide

13.8 Motion to approve Joe Lucas as a Paraprofessional Aide effective 1-2-2020, FTE .71 at a salary of \$14,713.98 as recommended by the Superintendent.

**Curriculum**

Accept Donations

13.9 Motion to accept the following donations:

| <b>From</b>                      | <b>Amount</b> | <b>Purpose</b> |
|----------------------------------|---------------|----------------|
| Frenchtown-Milford VFW Post 7857 | \$200.00      | Library        |
| Frenchtown PTO                   | \$980.00      | Ski Club       |

**Planning**

**14. NEW BUSINESS**

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

**16. EXECUTIVE SESSION**

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at \_\_\_\_p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

**17. ADJOURNMENT**