

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:53 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 10, 2019. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mrs. Jenifer Campbell
Ms. Laine Nauman
Mrs. Teresa Pearson
Mrs. Kate Nugent

Members Absent: Mrs. Laura Einhorn

Others Present: Daria Wasserbach, Superintendent
Teresa Barna, Business Administrator/Board Secretary
James Hintenach, Principal

4. **PUBLIC COMMENT** – None

5. **2019/2020 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2019- 2020)

1. Incorporate Community Service Learning into the educational program, including an 8th grade capstone community service project.
2. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.
3. Consider new scheduling models for middle school.

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

4. Assess the needs and goals for technology, and anticipate any upcoming expenses. Create a five year technology plan.

Board Goals (2019- 2020)

1. Negotiate a new teachers' contract with the Frenchtown Education Association to replace the current contract which expires June 30, 2020.
2. By February 1st of 2020, create a three to five year feasibility plan for the district to explore options for dealing with cuts in state funding.
3. Create more opportunities to positively market our school, including participation in town events such as Riverfest and Bastille Day.
4. Assess the viability of Green Certification in our district.

6. PRESENTATIONS AND RECOGNITIONS - None

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ January 7, 2020 – Reorganization Meeting
- Correspondence – Traffic Impact Study – Country Classics – Property across street
- 2020 Meeting Schedule - Draft

Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- November 26, 2019 Regular Session
- November 26, 2019 Executive Session

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0 with Mr. Blackburn abstaining.

8. CAPITAL PROJECT UPDATE - None

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

9. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending December 17, 2019.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 24	0	-	-	-	-
Sept 25 – Oct 15	0	-	-	-	-
Oct 16– Nov 26	3	1	-	Yes	N
Nov 27 – Dec 17	1	0	-	Yes	N
Dec 18 – Jan 28					
Jan 29 – Feb 25					
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 5					
May 6 – June 23					
TOTAL	4	1			

- b. Short term suspension report: None

- c. Security and Fire Drills

Drill	Date Completed
Security Drill	12-4-2019
Fire Drill	12-11-2019

- d. 8th Grade transition

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education affirmed the HIB report submitted on November 26, 2019.

Moved by Mrs. Campbell and seconded by Mrs. Pearson. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Frenchtown Board of Education Meeting Minutes December 17, 2019 6:45 p.m.

10. PRINCIPAL'S REPORT

- ✓ Bag It – Green Awareness of eliminating plastic bags
- ✓ Science Tellers Assembly
- ✓ Del Val visits complete
- ✓ Holiday Concert
- ✓ Sing-A-Long on Thursday
- ✓ Parent/Teacher conferences
- ✓ Operation Shoe Box
- ✓ Frenchtown School Store
- ✓ Duct Tape the Principal at Spaghetti Dinner on January 10, 2020

11. BOARD PRESIDENT'S REPORT

- Regional Board Presidents agreed to a Board Summit

12. POLICY - None

13. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the December 17, 2019 bills list as follows:

General Fund:	\$268,866.27
Special Revenue Fund:	\$ 4,220.48
Total	\$273,086.75

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the November 2019 Budget Transfers in the amount of \$1,907.02.

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **November, 2019** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Facilities

Facility Use

BE IT RESOLVED, the Frenchtown Board of Education approved the following facility use:

Organization	Intended Use	Date/Time	Location
Kingwood Twp Basketball League	Basketball Practices	January, February & March 2020 Tuesdays-Wednesdays & Thursdays 6:00-8:00 p.m.	GYM
River Ballet Co.	Ballet Performance	3-27-2020 4:30 to 8:30 p.m. 3-28-2020 9:00 am to 1:00 pm	Auditorium

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Transportation

Personnel

Travel/Staff Development

BE IT RESOLVED, the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Elizabeth McCann	NJEA Convention, Atlantic City, NJ	11-7-19 & 11-8-19	\$100.00	\$0.00	N/A	N/A
Kendra Sullivan	Jennifer Serravallo- Complete Comprehension , New Brunswick, NJ	1-29-2020	\$155.00	\$29.68	N/A	N/A
Tricia Hurley	Artist for Art's Sake, Clinton, NJ	12-9-19	\$75.00	\$4.45	N/A	N/A
Ashley Seneca	Decrease Attention Getting/Tantrum Behaviors, Newark, NJ	1-8-2020	\$259.00	\$20.44	N/A	N/A
Alicia Parker	Guided Math Conference, New Brunswick, NJ	3-24-2020	\$289.00	\$19.85	N/A	N/A
Holly Siock	Guided Math Conference, New Brunswick, NJ	3-24-2020	\$289.00	\$0.00	N/A	N/A
James Hintenach	Antibullying Specialist Training, Monroe, NJ	1-27, 1-28 & 1-29- 2020	\$500.00	\$0.00	N/A	N/A
Amanda Matlee	Antibullying Specialist Training, Monroe, NJ	1-27-, 1-28 & 1-29- 2020	\$500.00	\$90.30	N/A	N/A

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

2019-2020 Substitutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following substitute for the 2019-2020 substitute list at a rate of \$90.00 per day (Teacher).

Joe Lukas – Effective December 10, 2019

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Create a Paraprofessional Aide Position

BE IT RESOLVED, the Frenchtown Board of Education approved to create a new Paraprofessional Aide position for the purposes of meeting a student’s needs as required by the Individual Education Plan (IEP) effective immediately.

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Paraprofessional Aide

BE IT RESOLVED, the Frenchtown Board of Education approved Joe Lucas as a Paraprofessional Aide effective 1-2-2020, FTE .71 at a salary of \$8,769.05 as recommended by the Superintendent.

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Curriculum

Accept Donations

BE IT RESOLVED, the Frenchtown Board of Education approved to accept the following donations:

From	Amount	Purpose
Frenchtown-Milford VFW Post 7857	\$200.00	Library
Frenchtown PTO	\$980.00	Ski Club

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Fundraisers

BE IT RESOLVED, the Frenchtown Board of Education approved the following fundraisers for the 2019-2020 school year:

Group	Fundraiser Name	Date
Class of 2020	Kettle Corn	January – February 2020

Frenchtown Board of Education Meeting Minutes

December 17, 2019 6:45 p.m.

Moved by Mrs. Campbell and seconded by Mr. Blackburn. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Planning

14. NEW BUSINESS

1. Required recess law
2. Proposed legislation requiring immunizations

15. PUBLIC COMMENT - None

16. EXECUTIVE SESSION - None

17. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 7:41 p.m. Moved by Mr. Blackburn and seconded by Mrs. Campbell. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Respectfully submitted:



Teresa Barna
Board Secretary

Attest:



Kate Nugent
Board President