

Frenchtown Board of Education Meeting Minutes

February 25, 2020 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:50 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 16, 2020. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Kara Bobrowski
Mrs. Laura Einhorn
Ms. Laine Nauman
Mrs. Teresa Pearson
Mr. Hugo Rodriguez
Mrs. Kate Nugent

Members Absent: None

Others Present: Daria Wasserbach, Superintendent
Teresa Barna, Business Administrator/Board Secretary
James Hintenach, Principal
4 Staff Members

4. **PUBLIC COMMENT** – None

5. **2019/2020 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2019- 2020)

1. Incorporate Community Service Learning into the educational program, including an 8th grade capstone community service project.
2. Expand current Personalized Student Learning Plan for students in grades 6 thru 8 to further differentiate and individualize instruction.

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3. Consider new scheduling models for middle school.
4. Assess the needs and goals for technology, and anticipate any upcoming expenses. Create a five-year technology plan.

Board Goals (2019- 2020)

1. Negotiate a new teachers' contract with the Frenchtown Education Association to replace the current contract which expires June 30, 2020.
2. By February 1st of 2020, create a three to five-year feasibility plan for the district to explore options for dealing with cuts in state funding.
3. Create more opportunities to positively market our school, including participation in town events such as Riverfest and Bastille Day.
4. Assess the viability of Green Certification in our district.

6. PRESENTATIONS AND RECOGNITIONS - None

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ March 10, 2020 - Work Session Meeting – Preliminary Budget Approval
 - ✓ March 24, 2020 – Action Meeting
 - ✓ April 28, 2020 – Action Meeting

Discussion Items

- 2020/2021 Budget Development – The board of education discussed the shortfall in the budget. The board reviewed and discussed an analysis of costs for a send/receive relationship with another school district on a tuition basis vs. the costs of maintaining an in-house middle school program. The consensus of the board is to investigate a middle school send/receive model. Mrs. Nugent would reach out to the Board Presidents of the other 3 middle schools in our region to inquire if there is any interest on their part. Mrs. Wasserbach will also contact the Superintendents and prepare a letter to invite the Frenchtown community to participate in a public information session on March 10th.

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Actions Items

Meeting Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- January 28, 2020 - Regular Session
- January 28, 2020 – Executive Session

Moved by Mrs. Einhorn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0, with Mr. Blackburn abstaining.

8. **CAPITAL PROJECT UPDATE** – None

9. **SUPERINTENDENT’S REPORT**

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending February 25, 2020.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 24	0	-	-	-	-
Sept 25 – Oct 15	0	-	-	-	-
Oct 16– Nov 26	3	1	-	Yes	N
Nov 27 – Dec 17	1	0	-	Yes	N
Dec 18 – Jan 28	1	0	-	Yes	N
Jan 29 – Feb 25	3	1	Yes	Yes	-
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 11					
May 12 – June 23					
TOTAL	8	2			

- b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
402	Yes	Level 3	2-13-20	No

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c. Security and Fire Drills

Drill	Date Completed
Security Drill	2-20-20
Fire Drill	2-24-20

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education affirmed the HIB report submitted on January 28, 2020.

Moved by Mrs. Einhorn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0, with Mr. Blackburn abstaining.

10. **PRINCIPAL'S REPORT** - None

11. **BOARD PRESIDENT'S REPORT** - None

12. **POLICY** - None

13. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the February 25, 2020 bill list as follows:

General Fund:	\$276,810.37
Special Revenue Fund:	\$ 11,427.53
Total	\$288,237.90

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote,

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resolution was adopted as follows: 7 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the January 2020 budget transfers in the amount of \$42,687.17.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Board Secretary/Treasurer Report

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **January, 2020** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

SEMI Waiver

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution requesting a waiver of requirements for the Special Education Medicaid Initiative (SEMI) Program

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2020-2021; and

WHEREAS the Frenchtown Elementary School Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students 2020-2021 budget year;

NOW THEREFORE BE IT RESOLVED that the Frenchtown Elementary School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Hunterdon an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2020-2021 school year.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

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Pre-School Tuition

BE IT RESOLVED, the Frenchtown Board of Education approved to accept preschool students into the Little Paws Preschool Program for the 2020/2021 school year and to approve tuition contracts for the following students:

Student ID#	Amount
00446	\$5,750.00
00483	\$5,750.00
00453	\$5,750.00
00485	\$5,750.00
00444	\$5,750.00
00481	\$5,750.00
00484	\$5,750.00
00486	\$5,750.00
00487	\$5,750.00
00451	\$5,750.00
00482	\$5,750.00
00454	\$5,750.00
00488	\$5,750.00

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

River Union Stage

BE IT RESOLVED, the Frenchtown Board of Education approved to accept the attached proposal from River Union Stage for the 2019-2020 Out Reach Program at a cost of \$5,125.00.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Facilities

Facility Use

BE IT RESOLVED, the Frenchtown Board of Education approved the following use of School facilities:

Organization	Date(s)	Time
Frenchtown PTO	2-28-2020	6:00 – 8:00 p.m.
Town Council/Town Hall Meeting	2-29-2020	8:30 – 11:30 a.m.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

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Transportation

Personnel

2019-2020 Substitutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following substitute for the 2019-2020 substitute list at a rate of \$90.00 per day (Teacher), \$120.00 day (School Nurse), \$13.00 per hour (Custodian) or \$80.00 per day (Secretary)

Dana Roberts	Nurse	\$120.00 per day
Denise Parker	Teacher	\$90.00 per day

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Extra-Curricular Activities

BE IT RESOLVED, the Frenchtown Board of Education approved the following extra-curricular appointment for the 2019-2020 school year:

Position	Teacher	Stipend Rate
River Union Stage Aide	Faye Smith	\$16.41/hour

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Curriculum

Field Trips

BE IT RESOLVED, the Frenchtown Board of Education approved the following field trips:

Destination	Grade	Date(s)
Honey Hollow Environmental Center	3 rd , 4 th & 5 th	3-20-2020
Delaware Valley Regional High School	Music – Chorus	3-24-2020
Delaware Valley Regional High School	Music – Band	3-26-2020
Lovin Oven	2 nd Grade	March 2020 - TBD

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

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Class of 2020

BE IT RESOLVED, the Frenchtown Board of Education approved a \$200.00 donation from the Frenchtown Board of Education to the Frenchtown class of 2020 for their annual New York City field trip.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Planning

14. NEW BUSINESS

15. PUBLIC COMMENT - None

16. EXECUTIVE SESSION

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:01p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Moved by Mr. Blackburn and seconded by Mrs. Einhorn. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

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Mrs. Laura Einhorn exited the meeting at 8:45 p.m.

BE IT RESOLVED, the Frenchtown Board of Education approved to reconvene into regular session at 9:05 p.m.

Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

17. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 9:06 p.m. Moved by Mr. Blackburn and seconded by Mrs. Pearson. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Respectfully Submitted:



Teresa Barna
Board Secretary

Attest:



Kate Nugent
Board President