

Frenchtown Board of Education Regular Meeting Agenda

January 26, 2021 6:45 p.m.

1. CALL TO ORDER – Opening Statement

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 14, 2021. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

The public may view and participate in public comment by visiting the following website:
www.dvrhs.org/fesboemeeting

2. THE PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Adam Blackburn
Mrs. Kara Bobrowski
Ms. Carolyn Gadbois

Ms. Laine Nauman
Mr. Hugo Rodriguez
Mrs. Kate Nugent

4. PRESENTATIONS AND RECOGNITIONS

- ❖ Presentation of the Fiscal Year 2020 Comprehensive Annual Finance Report – Ms. Laura Atwell, CPA PSA
- ❖ Board Member Candidate Interviews
 - Adam Lambert
 - Gary Linnemeyer

5. EXECUTIVE SESSION

Motion to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- ___ 1. Matter which by express provision of law is rendered confidential
- ___ 2. Release of information which would impair receipt of federal funds
- X 3. Individual Privacy/ Student Matters (deliberations on board member candidate interviews)
- ___ 4. Collective Bargaining/Negotiations
- ___ 5. Real estate matters
- ___ 6. Disclosure could impair public safety

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- ____ 7. Pending/Anticipated Litigation
- ____ 8. Terms and conditions of employment
- ____ 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at ____p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action will be taken following re-entry into regular session.

Appointment of Board Member

5.1 Motion to appoint _____ to the Frenchtown Board of Education pending a negative criminal background check.

6. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the school district.

Anyone wishing to speak before the board may do so during the public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

7. 2020/2021 BOARD and DISTRICT GOALS

Frenchtown District Goals (2020-2021)

1. Create a reopening plan and provide continued management of the Covid 19 crisis as it relates to the district.
2. Construct a plan to transition middle school into a send/receive model.

Board Goals (2020-2021)

1. Continue to pursue a middle school send/receive relationship with neighboring districts and select a partner district.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.

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8. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ February 23, 2021 – Action Meeting
 - ✓ March 16, 2021 – Work Session – Preliminary Budget Approval
 - ✓ March 23, 2021 – Action Meeting
- Correspondence

Actions Items

8.1 Motion to approve the following minutes:

- December 15, 2020 - Regular Session
- December 15, 2020 – Executive Session

8.2 Motion to approve the following minutes:

- January 5, 2021 - Reorganization Meeting

9. SUPERINTENDENT’S REPORT

Informational Items:

a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending January 26, 2021.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 22	0	-	-	-	-
Sept 23 – Oct 13	0	-	-	-	-
Oct 14– Nov 24	1	Y	Y	Y	N
Nov 25 – Dec 15	0	-	-	-	-
Dec 16 – Jan 28	0	-	-	-	-
Jan 29 – Feb 25					
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 5					
May 6 – June 23					
TOTAL	1				

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b. Short term suspension report: None

c. Security and Fire Drills

Drill	Date Completed
Security Drill	1-27-2021
Fire Drill	1-21-2021

Action Items:

9.1 Motion to affirm the HIB report submitted on December 15, 2020.

9.2 School Board Recognition Month

WHEREAS, The New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The Frenchtown School District Board of Education is one of 580 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The Frenchtown Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

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WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the Frenchtown District Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the Frenchtown District Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

Presentation of Token of Appreciation

10. **PRINCIPAL'S REPORT**

11. **BOARD PRESIDENT'S REPORT**

12. **POLICY**

13. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

13.1 Motion to approve the January 26, 2021 bills list as follows:

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General Fund:	\$316,839.65
Special Revenue Fund:	\$ 6,959.23
Total	\$323,798.88

Budget Transfers

- 13.2 Motion to approve line item transfers for the month of December 2020, in the amount of \$2,630.00

Board Secretary/Treasurer Report

- 13.3 Motion to approve and acknowledge receipt of the monthly certification of the Board Secretary and after review of the **December, 2020** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(a) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Comprehensive Financial Report

- 13.4 Motion to approve the following resolution accepting June 30, 2020 CAFR:

BE IT RESOLVED that the Frenchtown Board of Education accepts the June 30, 2020 Comprehensive Annual Financial Report (CAFR) as presented and prepared by BKC, CPAs, PC.

Audit Recommendations/Corrective Action Plan

- 13.5 Motion to approve the following resolution accepting the audit recommendations and corrective action plan:

BE IT RESOLVED that the Frenchtown Board of Education accepts the following Audit Recommendations and a negative Corrective Action Plan for fiscal year ending June 30, 2020:

Recommendations

1. Administrative Practices & Procedures	No recommendation
2. Financial Planning, Accounting & Reporting	No recommendation
3. School Purchasing Programs	No recommendation
4. School Food Service	No recommendation
5. Student Body Activities	No recommendation
6. Application for State School Aid	No recommendation
7. Pupil Transportation	No recommendation

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|--------------------------------------|-------------------|
| 8. Facilities and capital assets | No recommendation |
| 9. Miscellaneous | No recommendation |
| 10. Follow-up on prior year findings | No recommendation |

CARES Act Grant Amendment

13.6 Motion to approve an amendment application for the CARES Act Grant to include additional funding in the amount of \$1,172.

Facilities

Transportation

Personnel

Leave of Absence

13.7 Motion to approve a maternity medical leave of absence for Ashley Seneca for approximately 18 weeks, beginning on or about February 8, 2021 through June 14, 2021.

Student Teacher

13.8 Motion to approve Alexandra Kratochvil as a student teacher in Kindergarten for approximately 12 weeks.

Curriculum

Accept Donations

13.9 Motion to accept the following donations:

From	Amount	Purpose
Frenchtown-Milford VFW Post 7857	\$200.00	Library

Math Books

13.10 Motion to approve loaning 2 fourth grade math books to a local homeschool family whose name is on file in the Principal's office with the understanding they will be returned at the end of the academic year by June 30, 2021.

Planning

14. **NEW BUSINESS**

15. **2021/2022 BUDGET DISCUSSIONS**

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The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

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18. ADJOURNMENT

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