

Frenchtown Board of Education Meeting Minutes

November 24, 2020 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular meeting of the Frenchtown Board of Education was called to order at 6:48 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting act by notification to the Hunterdon County Democrat on January 16, 2020. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

The public may view and participate in public comment by visiting the following website:
www.dvrhs.org/fesboemeeting

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Kara Bobrowski
Ms. Laine Nauman
Mrs. Teresa Pearson
Mr. Hugo Rodriguez
Mrs. Kate Nugent

Members Absent: Mrs. Laura Einhorn

Others Present: Daria Wasserbach, Superintendent
Teresa Barna, Business Administrator/Board Secretary
James Hintenach, Principal

4. **PUBLIC COMMENT** – None

5. **2020/2021 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2020-2021)

1. Create a reopening plan and provide continued management of the Covid 19 crisis as it relates to the district.
2. Construct a plan to transition middle school into a send/receive model.

Frenchtown Board of Education Meeting Minutes November 24, 2020 6:45 p.m.

Board Goals (2020-2021)

1. Continue to pursue a middle school send/receive relationship with neighboring districts and select a partner district.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.

6. PRESENTATIONS AND RECOGNITIONS - None

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ December 15, 2020 – Action Meeting
 - ✓ January 5, 2021 – Reorganization Meeting
- Correspondence
- Election Results
 - Adam Blackburn
 - Kara Bobrowski
 - Carolyn Gadbois
- Board Member Training

Action Items

Meeting Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- October 13, 2020 - Regular Session
- October 13, 2020 – Executive Session

Moved by Mr. Blackburn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0 with Mrs. Pearson abstaining.

Frenchtown Board of Education Meeting Minutes November 24, 2020 6:45 p.m.

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- November 10, 2020 – Special Meeting
- November 10, 2020 – Executive Session

Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

8. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending November 24, 2020.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 22	0	-	-	-	-
Sept 23 – Oct 13	0	-	-	-	-
Oct 14– Nov 24	1	Y	Y	Y	N
Nov 25 – Dec 15					
Dec 16 – Jan 28					
Jan 29 – Feb 25					
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 5					
May 6 – June 23					
TOTAL	1				

- b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
326	Y	3	2 days	No

- c. Security and Fire Drills

Drill	Date Completed
Security Drill	10-22-20 & 11/18/20
Fire Drill	10-15-20 & 11-10-20

- d. Update on CDC guidelines for Orange Level pandemic status.

Frenchtown Board of Education Meeting Minutes

November 24, 2020 6:45 p.m.

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education approved to affirm the HIB report submitted on October 13, 2020.

Moved by Mrs. Pearson and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Memorandum of Agreement

BE IT RESOLVED, the Frenchtown Board of Education approved the attached Uniform State Memorandum of Agreement between Frenchtown Board of Education and Law Enforcement Officials for the 2020-2021 school year.

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

HIB Grades Self-Assessment

BE IT RESOLVED, the Frenchtown Board of Education approved the 2019/2020 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act and to authorize submission to the NJ Department of Education.

Moved by Mr. Blackburn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

9. PRINCIPAL'S REPORT

- ✓ End of 1st marking period
- ✓ Fire and security drills continue to be planned with local police
- ✓ Outdoor learning opportunities are coming to an end
- ✓ Violence Awareness Week – Anti-bullying video by our 8th grade class
- ✓ Halloween
- ✓ FES won Go Hunterdon's virtual walk and bike week in October
- ✓ Demo of pumpkin mashing with a helmet on to promote safety
- ✓ MS Honor Roll announcements will be made next week
- ✓ Happy Thanksgiving!

10. BOARD PRESIDENT'S REPORT

- ✓ Chapter 44 Educators Health Plan Information
- ✓ Ad-Hoc Committee – Kate Nugent, Kara Bobrowski, Laine Nauman
- ✓ Middle School Send / Receive
- ✓ Need a new Vice-President in January 2021

Frenchtown Board of Education

Meeting Minutes

November 24, 2020 6:45 p.m.

11. **POLICY** – None

12. **CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the November 24, 2020 bills list as follows:

General Fund:	\$429,799.77
Special Revenue Fund:	\$ 16,777.27
Total	\$446,577.04

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the October 2020 Budget Transfers in the amount of \$72.18.

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **October, 2020** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Frenchtown Board of Education Meeting Minutes

November 24, 2020 6:45 p.m.

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

2021-2022 Little Paws Preschool Tuition rates

BE IT RESOLVED, the Frenchtown Board of Education approved to establish the Little Paws Preschool 2021-2022 tuition rates as follows:

Full Time Program \$5,750.00 (\$575.00 per month)
Wrap-Around/Part-time Program \$3,500.00 (\$350 per month)

Full-time (Hybrid Schedule) \$4,500

Virtual Hourly (pm session) \$50/week

(Application and Tuition information attached)

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Extraordinary Aid

BE IT RESOLVED, the Frenchtown Board of Education approved to accept additional FY20 Extraordinary Aid funds in the amount of \$1,094 and to appropriate these additional funds into account line 11-000-262-100-010 - Custodial Subs.

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

IDEA Basic Application

BE IT RESOLVED, the Frenchtown Board of Education approved an amendment to the FY21 IDEA Basic Application to include carry-over funds from FY20 in the amount of \$10,259.00.

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

ESEA Application

BE IT RESOLVED, the Frenchtown Board of Education approved an amendment to the FY21 ESEA Application to include carry-over funds as follows:

Title II \$ 26
Title IV \$3,186

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Frenchtown Board of Education

Meeting Minutes

November 24, 2020 6:45 p.m.

Facilities

Transportation

Personnel

Travel/Staff Development

BE IT RESOLVED, the Frenchtown Board of Education approved the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy. Only overnight stays are eligible for meal reimbursement. Mileage, meals and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. OMB Mileage Reimbursement Rate: \$0.35.

Employee/ BOE Member	Program Title/ Location	Date(s)	Cost	Mileage	Lodging (per diem)	Meals (per diem)
Tricia Hurley	Art for Art's Sake	10-28-20	\$75.00	0.00	N/A	N/A

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Substitute Rate

BE IT RESOLVED, the Frenchtown Board of Education approved to increase the substitute nurse rate from \$125 to \$175 per day effective immediately.

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Substitute Nurses

BE IT RESOLVED, the Frenchtown Board of Education approved the list of county approved substitute nurses as per the attached.

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Post Master Course Approval

BE IT RESOLVED, the Frenchtown Board of Education approved Post Master Level Course for Katelynn Yard, Special Education Teacher, as follows:

School	Course	Date	Cost
---------------	---------------	-------------	-------------

Frenchtown Board of Education

Meeting Minutes

November 24, 2020 6:45 p.m.

Rowan University	LDTC-Applied Tests & Measure	1-16-2021	\$2,055.00
------------------	---------------------------------	-----------	------------

Moved by Ms. Nauman and seconded by Mrs. Pearson. On a roll call vote, resolution was adopted as follows: 6 ayes; nays, 0.

Curriculum

Planning

13. NEW BUSINESS

14. PUBLIC COMMENT - None

15. EXECUTIVE SESSION

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Contract Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:25 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Moved by Mrs. Pearson and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Frenchtown Board of Education Meeting Minutes

November 24, 2020 6:45 p.m.


BE IT RESOLVED, the Frenchtown Board of Education approved to reconvene into regular session at 8:37 p.m.

Moved by Mrs. Pearson and seconded by Mrs. Bobrowski. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

16. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 8:40 p.m. Moved by Mrs. Pearson and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 6 ayes; nays, 0.

Respectfully submitted:


Teresa Barna
Board Secretary

Attest:


Kate Nugent
Board President