

Frenchtown Board of Education Meeting Minutes

March 23, 2021 6:45 p.m.

1. **CALL TO ORDER – Opening Statement**

The regular Meeting of the Frenchtown Board of Education was called to order at 6:50 p.m. by President Kate Nugent.

Mrs. Nugent read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 14, 2021. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

The public may view and participate in public comment by visiting the following website:

www.dvrhs.org/fesboemeeting

2. **THE PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited by all present.

3. **ROLL CALL**

Members Present: Mr. Adam Blackburn
Mrs. Kara Bobrowski
Ms. Carolyn Gadbois
Mr. Aaron Lambert
Ms. Laine Nauman
Mr. Hugo Rodriguez
Mrs. Kate Nugent

Members Absent: None

Others Present: Daria Wasserbach, Superintendent
Teresa O'Brien, Business Administrator/Board Secretary
James Hintenach, Principal

4. **PUBLIC COMMENT** - None

5. **2020/2021 BOARD and DISTRICT GOALS**

Frenchtown District Goals (2020-2021)

1. Create a reopening plan and provide continued management of the Covid 19 crisis as it relates to the district.
2. Construct a plan to transition middle school into a send/receive model.

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Board Goals (2020-2021)

1. Continue to pursue a middle school send/receive relationship with neighboring districts and select a partner district.
2. Provide support for needed equipment, communication, and community engagement during the extended Covid 19 crisis.

6. PRESENTATIONS AND RECOGNITIONS - None

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ April 27, 2021 – Action Meeting
 - ✓ May 11, 2021 – Action Meeting
 - ✓ June 8, 2021 – Board Retreat/Goal Setting
- Correspondence - Teresa O'Brien thanked the Board for the bouquet of flowers congratulating me on my wedding.
- Ethics and Financial Disclosure Forms due April 30, 2021

Actions Items

Meeting Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- February 23, 2021 – Regular Session
- February 23, 2021 – Executive Session

Moved by Mr. Blackburn and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- March 16, 2021 – Work Session
- March 16, 2021 – Executive Session

Moved by Ms. Nauman and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

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8. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending March 23, 2021.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Sept 1- Sept 22	0	-	-	-	-
Sept 23 – Oct 13	0	-	-	-	-
Oct 14– Nov 24	1	Y	Y	Y	N
Nov 25 – Dec 15	0	-	-	-	-
Dec 16 – Jan 26	0	-	-	-	-
Jan 27 – Feb 23	2	1	Y	Y	N
Feb 24 – Mar 23	1	0	N	N	N
Mar 24 – April 27					
April 28 – May 11					
May 12 – June 29					
TOTAL	4	1			

- b. Short term suspension report

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
261	Disciplinary Action	Level 3	3-5	No

- c. Security and Fire Drills

Drill	Date Completed
Security Drill	Scheduled 3-26-2021
Fire Drill	3-10-2021

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education approved and affirmed the HIB report submitted on February 23, 2021.

Moved by Mr. Blackburn and seconded by Ms. Gadbois. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

9. PRINCIPAL'S REPORT

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10. BOARD PRESIDENT'S REPORT

- NJSBA – Superintendent Evaluation and Board Self Evaluation.

11. POLICY

Second Reading - Adoption

BE IT RESOLVED, the Frenchtown Board of Education approved the second reading and adoption of the following policies:

4111.1/4211.1- R	Nondiscrimination Affirmative Action Breastfeeding Regulation
4111.1/4211.1	Nondiscrimination Affirmative Action
4111.2/4211.2	Domestic Violence
5113	Attendance Absences and Excuses
5134	Married Pregnant and Lactating Pupils
5134 – R	Married Pregnant and Lactating Pupils-Regulation
5141	Health
6140	Curriculum Adoption
6161.1	Evaluation and Selection of Instructional Materials
6171.2	Gifted and Talented

Moved by Ms. Gadbois and seconded by Mr. Lambert. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the March 23, 2021 bills list as follows:

General Fund:	\$235,732.78
Special Revenue Fund:	\$ 6,059.24
Total	\$241,792.02

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

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Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the February 2021 Budget Transfers in the amount of \$265.00.

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **February 2021** Board Secretary's and Treasurer's Reports, certify no major account or fund has been over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

2021/2022 Tuition Rates

BE IT RESOLVED, the Frenchtown Board of Education approved the following tuition rates for the 2021/2022 school year:

K-8 (Employees and Out of State Residents)	\$ 6,500
K-8 (All Others)	\$17,400
Preschool Disabilities	\$45,000

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Bond Disclosure Agent Services

BE IT RESOLVED, the Frenchtown Board of Education approved to enter into an agreement with Phoenix Advisors, LLC as Bond Continuing Disclosure Agent and Municipal Advisor of Record for the 2021-2022 school year in accordance with the attached contract for a base fee of \$1,000.00 for up to three outstanding issues, plus \$200 initial set up fee for each new bond issue set up during the year.

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

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ESSER II Grant

BE IT RESOLVED, the Frenchtown Board of Education approved the submission of the ESSER II Grant Application and to accept funds as follows:

ESSER II	\$56,245
Learning Acceleration	\$25,000
Mental Health	\$45,000
Total	126,245

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Food Service Consolidation Agreement

BE IT RESOLVED, the Frenchtown Board of Education approved the following resolution:

WHEREAS, the Delaware Valley Regional High School Board of Education, the Frenchtown Board of Education and the Milford Board of Education, hereinafter referred to as "School Food Authorities", participate in the Child Nutrition Programs sponsored by the United States Department of Agriculture, and

WHEREAS, the School Food Authorities have determined that it is beneficial both operationally and financially for all districts to continue to consolidate the food service operations for the 2021/2022 school year, and

WHEREAS, the School Food Authorities have also determined that Milford Board of Education and Frenchtown Board of Education will transfer and relinquish its authority, duties and obligations associated with the programs to Delaware Valley Regional High School, and

WHEREAS, the Delaware Valley Regional High School Board of Education agrees to be the Sponsor School Food Authority and accepts authority, duty and obligation for Frenchtown Board of Education and Milford Board of Education as it relates to the School Nutrition Programs,

NOW THEREFORE BE IT RESOLVED, that the Frenchtown Board of Education renews and approves the Agreement for School Food Authorities Consolidation of School Nutrition Programs effective July 1, 2021.

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Facilities

Transportation

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Warren County Special Services

BE IT RESOLVED, the Frenchtown Board of Education approved a participation agreement with Warren County Special Services for coordinated transportation services for the 2021-2022 school year with an administrative fee of 4%.

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Personnel

Curriculum

Establish 2021 ESY Program

BE IT RESOLVED, the Frenchtown Board of Education approved to establish the 2021 Extended School Year Program from July 5 – July 29, 2021, Monday through Thursday for 3 hours each day.

Moved by Mr. Blackburn and seconded by Mr. Rodriguez. On a roll call vote, resolution was adopted as follows: 7 ayes; nays, 0.

Planning

13. NEW BUSINESS


14. PUBLIC COMMENT - None

15. EXECUTIVE SESSION - None

16. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 7:18 p.m. Moved by Ms. Gadbois and seconded by Ms. Nauman. On a voice vote, resolution was adopted as follows: 7 ayes; nays, 0.

Respectfully submitted:


Teresa O'Brien
Board Secretary

Attest:


Kate Nugent
Board President