

**MILFORD BOROUGH DISTRICT BOARD OF EDUCATION
REGULAR MEETING MINUTES
SEPTEMBER 29, 2020**

1. CALL TO ORDER

This meeting of the Milford Borough Board of Education was convened at 7:04 p.m. by Teresa Kane, Board President, who announced, "In accordance with the Open Public Meetings Act (N.J.S.A. 19:4-6) adequate notice of this meeting has been provided to the Hunterdon County Democrat, the Express-Times, at the Milford Elementary School, the Borough Hall and filing in the Board Office with the Board Secretary."

2. FLAG SALUTE

3. ATTENDANCE

MEMBERS PRESENT: Teresa Kane, Laura Hanson, Ben Cramer, Nicole Kempf and Jill Seeland

MEMBERS ABSENT: None

DISTRICT ADMINISTRATORS: Dr. Rick Falkenstein, Superintendent
Michele McCann, RSBA, School Business
Administrator/Board Secretary

PUBLIC: Elisa Yeager, Town Council Liaison

4. PUBLIC COMMENT

This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board's policy and by-laws. Each participant shall be limited to three minutes duration. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

Elisa Yeager, Town council, Freeholders working on the waterfront property. Discussion on the scarecrow contest, the Milford Public School is looking to get involved. A discussion on what the waterfront property will look like.

Motion by Laura Hanson, seconded by Jill Seeland, to approve the following motions, all in favor motion carried.

5. School Business Administrator/Board Secretary - M. McCann

5.1 Informational Items:

- Mandated training

5.2 Motion to approve the following meeting minutes:

August 4, 2020 - Meeting minutes
 August 25, 2020 - Meeting Minutes

5.3 Motion to approve the following bill lists:

August 31, 2020 General Fund	\$60,145.09
September 29, 2020 General Fund	\$147,627.82

5.4 Motion to approve the August 2020 line-item appropriation transfers as per the attached report.

5.5 Motion to approve the Board Secretary and Treasurer’s Report was moved to October 2020

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A: 23-2.11 (c) 3 does hereby certify that as of the date of these reports, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A: 23-2.11 (a);

BE IT FURTHER RESOLVED that the Chief School Administrator recommends that the Milford Public School Board of Education accept the monthly financial reports of the Secretary and the Treasurer for the month(s) of August 2020; and further recommends, in compliance with N.J.A.C. 6A: 23-2.11 (c) 4, that the Board of Education certifies that no major account has been over-expended in violation of N.J.A.C. 6A: 23-2.11 (b), and that as of this report sufficient funds are available to meet the District’s financial obligations for the remainder of the year.

6. Superintendent’s Report - R. Falkenstein

- Direct contract tracing
- Only educational mandate is to wear a mask
- Discussion on current schedule vs full schedule
- Students are not permitted to change from in person to hybrid learning or vice versa
- In person learning, 10 day notification to return
- Election Day is virtual day per Governor’s order
- Student Day has hour blocks of Reading, Math, Science Social Studies as well as specials.
- Each Student has a personal barrier for desk
- Discussion on aftercare

Motion by Laura Hanson, seconded by Nicole Kempf, to approve the following motions, all in favor motion carried.

7. Committee Reports

7.1 Education Committee

- 7.1.a Motion to approve the attached 2020-2021 tuition contract with Kingwood Township Board of Education to send ten (10) sixth, eleven (11) seventh and eight (8) eighth grade regular education students to the Kingwood Township School District, as recommended by the Superintendent.
- 7.1.b. Motion to accept Coronavirus Relief Funds allocated by the state in the amount of \$4,891.00 as recommended by the Superintendent.

Motion by Laura Hanson, seconded by Nicole Kempf, to approve the following motions, all in favor motion carried.

7.2 Personnel Committee

- 7.2.a Motion to approve the travel and related expense reimbursement as listed on the attached Board of Education Approval of Travel and Related Expense Reimbursement Forms and Workshop Reimbursement Forms, as recommended by the Superintendent.
- 7.2.b. Motion to accept, with regret, the resignation of Erica Bruner, effective November 19, 2020, as recommended by the Superintendent.
- 7.2.c Motion to approve the attached list of substitutes, as recommended by the Superintendent.
- 7.2.d Motion to approve Robert St. Laurent, Teacher, TCH-TCHR-04-01, as Teacher in Charge, for school year 2020-2021 at an annual stipend not to exceed \$12,000.00, as recommended by the Superintendent.
- 7.2.e Motion to approve the course reimbursement for Judy Pellegrino, Custodian, as per her contract, as recommended by the Superintendent.

School:	Course:	Class Name	Cost
Rutgers	BG1102FAZO-Z	Information Systems CEFM	\$483.00

Motion by Laura Hanson, seconded by Nicole Kempf, to approve the following motions, all in favor motion carried.

7.3 Operations Committee

- 7.3.a Motion to approve the attached 2020-2021 Transportation Jointure Agreement with the Kingwood Township Board of Education to transport Milford students to Kingwood Township School, transported under the Delaware Valley Regional High

School Transportation Jointure, at the cost of \$800.00 per student, as recommended by the Superintendent.

7.3.b Motion to approve the attached fixed assets for disposal or donation, as recommended by the Superintendent.

7.3.c Motion to approve the Digital Divide Grant that must be accepted post September 15, 2020 and be encumbered by the end of the month for \$7,500.00, as recommended by the Superintendent.

Motion by Laura Hanson, seconded by Nicole Kempf, to approve the following motions, all in favor motion carried.

7.4. Policy Committee

7.4.a Motion to approve the first reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
2622	STUDENT ASSESMENT
5111	ELIGIBILITY OF RESIDENT NONRESIDENT STUDENTS
1648.02	REMOTE LEARNING OPTIONS FOR FAMILIES
R 5111	ELIGIBILITY OF RESIDENT NONRESIDENT STUDENTS

7.4.b. Motion to approve the second reading of the following Policies/Regulations:

Policy Number/Regulation Number	Title
8462	REPORTING POTENTIALLY MISSING OR ABUSED CHILDREN
8220	SCHOOL DAY
0152	BOARD OFFICERS
2270	RELIGION IN THE SCHOOLS
8210	SCHOOL YEAR
9210	PARENT ORGANIZATIONS
9400	MEDIA RELATIONS
R 8220	SCHOOL CLOSINGS

1. New Business

2. Old Business

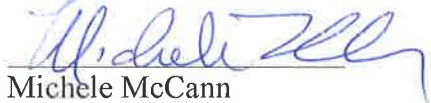
8. Recognition of the Public

Motion for Executive Session to discuss a legal matter at 7:49 p.m. motion by Nicole Kempf, seconded by Laura Hanson, all in favor of this motion.

Motion to resume regular business at 9:01 p.m. motion by Laura Hanson, seconded by Ben Cramer, all in favor of this motion.

Motion to adjourn at 9:01 p.m. motion by Teresa Kane, seconded by Ben Cramer, all in favor of this motion.

Respectfully Submitted,



Michele McCann
School Business Administrator/Board Secretary

Minutes remain unofficial until Board Approval on October 27, 2020

Approved:



Board President

